

Access Hawaii Committee (AHC) Meeting

December 4, 2025, 01:00 p.m.

1151 Punchbowl Street, Conference Room 410, Honolulu, Hawaii 96813

This meeting will be conducted remotely. Members of the public may participate via interactive conference technology (ICT) or in person at the physical meeting location indicated above.

Join the meeting now

Meeting ID: 235 310 564 638

Passcode: hRt9VB

Or call in (audio only): +1 808-829-4853, 879636360#

Phone conference ID: 879 636 360#

Agenda

- I. Call to Order; Roll Call
- II. Review and Approval of October 2, 2025 Meeting Minutes
- III. Public Testimony

Individuals who are unable to provide testimony at this time will be allowed an opportunity to testify when specific agenda items are called.

Individuals may provide oral testimony at the meeting or may submit written testimony in advance of the meeting via email ahcinfo@hawaii.gov or via mail addressed to 1151 Punchbowl Street B10, Honolulu, Hawaii 96813, Subject: *AHC Testimony*.

In accordance with Hawai'i Revised Statutes, Section 92-3 and the Committee's prior vote on August 22, 2025, testimony will be limited to five minutes per person per agenda item, at the discretion of the Chair to modify this limit at any given meeting. Testimony can be presented through the virtual Teams conference room or in person at the physical meeting location indicated above.

- IV. Review and Approval of Statements of Work (SOWs); Discussion and Appropriate Action

- 1. SOWs Under Review

- a. County of Kauai – Department of Finance – Transient Accommodations Tax Payments – SOW

The County of Kauai seeks to transition to a new system featuring a more user-friendly interface designed to streamline their internal processes. This SOW covers the implementation of an online transient accommodations tax payment service which includes a daily csv export file of successful transactions. Users will enter their transient accommodation (TA) account number, name, record type (TA-1, TA-2), amended return (yes/no), period ending month/year, and taxable proceeds amount. The system will calculate the transient accommodations tax due including any penalties and interest based on the taxable proceeds amount entered.

Development fees: \$0.00

Hosting fees: \$0.00

Maintenance and Support fees: \$0.00

Transaction fees: A fixed cost of \$2.50 per TA number for non-bulk filers or \$2.50 per transaction for bulk filers plus additional 2.5 % credit/debit card fee or \$1.00 eCheck fee per transaction.

- b. Department of the Attorney General – Hawaii Criminal Justice Data Center – Online Sex Offender Public Registry - SOW Amendment 2

The sex offender public registry search web application allows users to search for offenders in Hawaii and has been developed over two decades. This SOW amendment 2 outlines substantial revisions to the application in four phases:

Phase I: Upgrades to the backend infrastructure and redesign of the site.

Phase II: New Custom mapping tools.

Phase III: Alternative search options and new search results displays.

Phase IV: Updates to alerts, print displays, and addition of an administrative module to allow the State to create, edit, and remove notices on the site.

Development fees:

i. Phase I: \$43,633.49

ii. Phase II: \$23,858.63

iii. Phase III: \$45,481.66

iv. Phase IV: \$27,445.02

Total Development fees: \$140,418.80

Hosting fees: \$837.70 annual fee

Maintenance and Support fees: \$0.00

Transaction fees: No transaction fees

2. Signed Project Change Request (PCR)

- a. Legislative Reference Bureau – Website Redesign PCR 1

This PCR is to update Legislative Reference Bureau’s website. This includes accessibility remediation work to ensure compliance with the new accessibility standards, and updates to their site. The development fee is \$5,193.72.

V. Periodic Review of Portal Service

- 1. Department of Land and Natural Resources, Division of Forestry and Wildlife, Hunter Education and Records Management System Application Review

The Go Hunt Hawaii allows individuals to submit electronic applications for the hunting lottery on the islands of Lanai, Hawaii and Kauai. The hunt lottery automates the selection process for annual game hunting opportunities on the island of Lanai. Additional features include registering for hunting classes and events, sharing announcements, and purchasing or replacing certification cards.

VI. Review and discussion of the Accessibility Compliance Strategy and Roadmap for Internet Portal Applications: Consideration and Appropriate Action

Tyler Hawaii will present a summary report outlining the accessibility roadmap to achieve the new accessibility guidelines for individuals with disabilities.

VII. Review and Approval of the Annual Report Draft on the Operation of Internet Portal; Discussion and Appropriate Action

This annual report covers the operations of the internet portal and will be submitted by the Committee to the governor and legislature in accordance with [Hawaii Revised Statutes Section 27G-5](#).

VIII. Portal Program Manager's Report; Discussion and Appropriate Action

1. Tyler Hawaii Bimonthly Report – Portal Program Updates

Tyler Hawaii manages the ehawaii.gov services under the internet portal contract. This bimonthly report provides overview of the recent activities, customer feedback, financial reports, upcoming projects, awards, service updates, and agreements.

IX. Good of the Order

1. Announcements

2. Next Meeting: February 5, 2026

X. Adjournment

This ICT meeting will allow participants to enable live closed captioning during the meeting.

AHC meeting packet can be downloaded from <https://ahc.ehawaii.gov/meetings/packets/>

Auxiliary Aid or Accommodation Due to Disability

If you require an auxiliary aid/service or other accommodation due to a disability, contact Catherine Arellano-Alcotas at (808) 587-9826 or email ahcinfo@hawaii.gov as soon as possible. Requests made as early as possible have a greater likelihood of being fulfilled. Upon request, this notice is available in alternate/accessible formats.