

SOW EXHIBIT A

Department of Health (DOH) – Office of Medical Cannabis Control and Regulation (OMCCR) - Medical Cannabis Registration System

State/County Agency: DOH - OMCCR
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Application Name: Medical Cannabis Registration System
Business Model: Fixed Rate
Estimated Deployment Date: September 2025

SCOPE OF WORK AND DELIVERABLES

Scope

The purpose of this amendment is to amend the scope relating to a bill that recently passed legislation – HB302 (expansion of qualifying conditions).

HB302 (expansion of qualifying conditions)

A patient's "treating medical provider" (such as their primary care doctor) or a hospice medical provider (if the patient is under hospice care) will now be able to certify a patient for conditions that are not currently listed as approved qualifying conditions. All other medical providers will still be limited to certifying a patient for one of the existing qualifying conditions.

Delivery

The STATE OR COUNTY shall have fifteen (15) working days to review each deliverable, unless otherwise specified, and to either notify TYLER of acceptance, or to provide TYLER a detailed list of deficiencies that must be remedied prior to payment being made. In the event the STATE OR COUNTY notifies TYLER of material, non-compliance with the functional specifications, TYLER shall correct the same within fifteen (15) working days, unless the STATE OR COUNTY consents in writing to a longer period of time.

Milestone Schedule

Task Duration	Description	Deliverable	Role	Hours	Rate (h)	Total	Payment Schedule (includes GET)
TBD	Signed Statement of Work	Signed SOW	N/A	N/A	N/A	N/A	

Kickoff Meeting	Determine Start of Project Work	Work Plan with dates for each deliverable presented					
1 day after kickoff meeting	Design prototype	Design prototype (Image mockups of key pages)	Developer	8	\$125	\$1,000	
			PM	3	\$150	\$450	
1-3 working days after design prototype completed	Approval to proceed	Sign off					
1-3 days after design prototype approved	Beta deployment	Website deployed in TEST environment	Developer	5	\$125	\$625	
	Approval to proceed		Sys Admin	2	\$130	\$260	
				PM	2	\$150	\$300
1 working day after website deployed in test environment	Approval to proceed	Sign off					50% payment (\$2,287.96)
1 day after site deployed to TEST	Testing, training & review	Tested application	Developer	1	\$125	\$125	
			QA	8	\$100	\$800	
1-3 working days after testing website deployed in test environment	Approval to proceed	Sign off					
1-3 days after testing approval	Website live	Website deployed in PROD environment	Sys Admin	2	\$130	\$260	40% payment (\$1,830.36)
			Developer	2	\$125	\$250	
			PM	2	\$150	\$300	
N/A	Post Launch	Final invoice sent 90-days post launch					10% payment (\$457.59)
			Work Totals	35		\$4,370.00	\$4,575.91

NOTES

N/A

Work Plan/Deliverables

TYLER is to provide a detailed description of all the tasks that are to be completed to accomplish each of the deliverables in the table above. This will serve as a road map for the project.

The following is the work plan determined at the time of SOW creation. An updated work plan will be provided to the STATE OR COUNTY within 2 days after project kickoff meeting.

Prototype (August)

- Kickoff Meeting
- Design prototype
- Review prototype internally
- Review prototype with STATE
- Obtain STATE signoff on prototype

Development and TEST Deployment (August)

- Code the application
- Deployment to TEST environment

Testing, Training, and Launch (August-September)

- TYLER application testing
- Application review and training with STATE
- STATE application testing
- Bug fixes Round 1
- STATE application testing – test fixes
- Production prep
- Deployment to production environment

TYLER shall, at the commencement of project discussions, also identify and define all dependencies that may occur for each stage of the project and present those dependencies in writing, as part of this section, prior to signing of the SOW.

FEES

Include total cost (including general excise tax) and breakdown of all other fees (i.e. development, hosting, maintenance and support, transaction and other fees).

1. Development Fees: $\$4,370.00 + \$205.91 \text{ GET} = \$4,575.91$
2. Hosting Fees: \$0.00
3. Maintenance and Support Fees: \$0.00
4. Transaction Fees: There is no change to the existing transaction fees. The current transaction fee of 10% per transaction remains as is.
5. Other Fees: \$0.00

INVOICE AND PAYMENT SCHEDULE

The total not-to-exceed development cost for this project is \$4,575.91 and will be invoiced and paid 30-days after invoice is received according to the following schedule:

Invoice Schedule

Date	Deliverable	Price	GE Tax	Total
July-Aug 2025	Payment upon deployment of functional test system and STATE acceptance	\$2,185.00	\$102.96	\$2,287.96 (50%)
Sept 2025	Payment at completion of testing, acceptance letter signed by	\$1,748.00	\$82.36	\$1,830.36 (40%)

	STATE, and deployment to production environment			
Dec 2025	Payment at 90 days post- production launch	\$437.00	\$20.59	\$457.59 (10%)
	TOTAL	\$4,370.00	\$205.91	\$4,575.91

ADDITIONAL RESPONSIBILITIES OF STATE

N/A

ADDITIONAL RESPONSIBILITIES OF TYLER

N/A

CHECKLIST OF SERVICES TYLER WILL PROVIDE**Idea Development**

- ☐ Analysis of existing processes, workflows and systems
- ☐ Roadmap creation
- ☐ Workflow process re-engineering
- ☐ Alternative solution exploration

Customer Service

- ☐ Customer service via phone, web chat, and email during state business hours
- ☐ Monthly customer service statistics
- ☐ Technical support for users

Strategic Marketing

- ☐ Business cards and postcards
- ☐ Email and text notifications and reminders
- ☐ Posters and multimedia presentations
- ☐ Content modifications for online and offline collateral
- ☐ Social media integration

Project Management

- ☐ Agile process and experienced project teams
- ☐ Requirements collection and development
- ☐ Workflow reengineering
- ☐ Solution estimating
- ☐ Alternative approach planning and development

Web Design and Development

- ☐ Accessibility and 508 compliance
- ☐ Customer service technical support
- ☐ Java application development

- ☐ Mobile applications (Android and iOS)
- ☐ Responsive web design
- ☐ User feedback data pipelines
- ☐ User centered design
- ☐ User experience, user interface, and visual design
- ☐ Web Content Management Systems

3rd Party Merchant Processing

- ☐ Level-3 PCI DSS compliance
- ☐ Secure configuration with external PCI scans
- ☐ Credit card and electronic check payments
- ☐ ACH and manual disbursements
- ☐ Chargeback and refund support
- ☐ Collection and frontline customer support for all payments
- ☐ Reporting modules