

Access Hawaii Committee (AHC) Meeting

August 22, 2025, 02:00 p.m.

1151 Punchbowl Street, Conference Room 410, Honolulu, Hawaii 96813

This meeting will be conducted remotely. Members of the public may participate via interactive conference technology (ICT) or in person at the physical meeting location indicated above.

[Join the meeting now](#)

Meeting ID: 239 576 551 190 4

Passcode: Sh7K6b6D

Or call in (audio only): +1 808-829-4853, 980709878#

Phone conference ID: 980 709 878#

Agenda

- I. Call to Order; Roll Call
- II. Review and Approval of June 5, 2025 Meeting Minutes
- III. Public Testimony; Discussion and vote on Public Testimony Time limit

Individuals who are unable to provide testimony at this time will be allowed an opportunity to testify when specific agenda items are called.

Individuals may provide oral testimony at the meeting or may submit written testimony in advance of the meeting via email ahcinfo@hawaii.gov or via mail addressed to 1151 Punchbowl Street B10, Honolulu, Hawaii 96813, Subject: *AHC Testimony*. Oral testimony shall be limited to the time decided by the AHC per person per agenda item via the virtual Teams conference room or in person at the physical meeting location indicated above.

- IV. Review and Approval of Statements of Work (SOW); Discussion and Appropriate Action
 - 1. SOW Under Review

- a. **Department of Accounting and General Services – State Procurement Office – Hawaii Compliance Express – SOW Amendment 2**

Hawaii Compliance Express is an electronic system that provides vendors, contractors and service providers doing business with state or county agencies to quickly and easily document that they are compliant with applicable laws. This single certificate eliminates the need to obtain individual copies of clearances with Internal Revenue Service (IRS), Department of Labor and Industrial Relations (DLIR), Department of Commerce and Consumer Affairs (DCCA) and Department of Taxation (DoTAX).

This Statement of Work covers a mandated IRS process change. The IRS Admin online compliance verification will be replaced with a process that allows the user to upload an IRS Compliance document to the system.

Development Fees: \$0.00

Hosting Fees: \$0.00

Maintenance and Support Fees: \$0.00

Transaction Fees: The existing \$12.00 transaction fee paid by the user will not be modified via this SOW Amendment.

Other Fees: \$0.00

2. Signed SOW

a. **Department of Health – Office of Medical Cannabis Control and Regulation – Medical Cannabis Registration System – SOW Amendment 7**

The medical cannabis registry enables both patients and caregivers to apply and register in the program, enables Department of Health to manage registrants, and enables law enforcement to verify registrant information.

The purpose of this SOW amendment is to amend the scope relating to a bill that recently passed legislation – House Bill 302 (expansion of qualifying conditions). Under the new law, a patient's "treating medical provider" (such as their primary care doctor) or a hospice medical provider (if the patient is under hospice care) will now be able to certify a patient for conditions that are not currently listed as approved qualifying conditions. All other medical providers will still be limited to certifying a patient for one of the existing qualifying conditions.

Development Fees: \$4,370.00 + \$205.91 GET = \$4,575.91

Hosting Fees: \$0.00

Maintenance and Support Fees: \$0.00

Transaction Fees: There is no change to the existing transaction fees. The current transaction fee of 10% per transaction remains as is.

Other Fees: \$0.00

V. Periodic Review on Portal Service

1. Department of Accounting and General Services, State Procurement Office, Hawaii Awards and Notices Data System (HANDS) Application Review

HANDS gathers information from multiple state and county procurement platforms and displays it all in one place. Launched in 2017, it allows public users and vendors to search for business opportunities with the state or counties, browse notice solicitations and awards and register for the State's small business registration. Procurement staff can submit procurement requests, post new solicitations and manage award notices through posting, amendments, and cancellations.

VI. Portal Program Manager's Report; Discussion and Appropriate Action

1. Tyler Hawaii Bimonthly Report – Portal Program Updates (Attached)

Tyler Hawaii is the internet portal manager and service provider responsible for managing the ehawaii.gov services under the internet portal contract. During the bimonthly AHC meetings, Tyler Hawaii presents activities from the two-month period, provides a summary of customer service and customer experience

feedback, reports on portal expenses and revenues, discusses upcoming projects, lists awards, details new and upgraded services, and identifies retired services as well as executed agreements.

VII. Good of the Order

1. Announcements
2. Next Meeting: October 2, 2025

VIII. Adjournment

This ICT meeting will allow participants to enable live closed captioning during the meeting.

AHC meeting packet can be downloaded from <https://ahc.ehawaii.gov/meetings/packets/>

Auxiliary Aid or Accommodation Due to Disability

If you require an auxiliary aid/service or other accommodation due to a disability, contact Catherine Arellano-Alcotas at (808) 587-9826 or email ahcinfo@hawaii.gov as soon as possible. Requests made as early as possible have a greater likelihood of being fulfilled. Upon request, this notice is available in alternate/accessible formats.