

Access Hawaii Committee (AHC) Meeting

August 7, 2025, 01:00 p.m.

1151 Punchbowl Street, Conference Room 410, Honolulu, Hawaii 96813

This meeting will be conducted remotely. Members of the public may participate via interactive conference technology (ICT) or in person at the physical meeting location indicated above.

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Meeting ID: 235 310 564 638

Passcode: hRt9VB

Or call in (audio only): [+1 808-829-4853 ,879636360#](#)

Phone conference ID: 879 636 360#

Agenda

- I. Call to Order; Roll Call
- II. Review and Approval of June 5, 2025 Meeting Minutes
- III. Public Testimony

Individuals who are unable to provide testimony at this time will be allowed an opportunity to testify when specific agenda items are called.

Individuals may provide oral testimony at the meeting or may submit written testimony in advance of the meeting via email ahcinfo@hawaii.gov or via mail addressed to 1151 Punchbowl Street B10, Honolulu, Hawaii 96813, Subject: *AHC Testimony*. Oral testimony is limited to 3 minutes per person per agenda item via the virtual Teams conference room or in person at the physical meeting location indicated above.

- IV. Review and Approval of Statements of Work (SOW); Discussion and Appropriate Action

1. SOW Under Review

- a. **Department of Accounting and General Services – State Procurement Office – Hawaii Compliance Express – SOW Amendment 2**

This Statement of Work covers a mandated Internal Revenue Service (IRS) process change. The IRS Admin online compliance verification will be replaced with a process that allows the user to upload an IRS Compliance document to the system.

Development Fees: \$0.00

Hosting Fees: \$0.00

Maintenance and Support Fees: \$0.00

Transaction Fees: The existing \$12.00 transaction fee paid by the user will not be modified via this SOW Amendment.

Other Fees: \$0.00

2. Signed SOW

- a. **Department of Health – Office of Medical Cannabis Control and Regulation – Medical Cannabis Registration System – SOW Amendment 7**

The purpose of this amendment is to amend the scope relating to a bill that recently passed legislation – House Bill 302 (expansion of qualifying conditions).

Development Fees: \$4,370.00 + \$205.91 GET = \$4,575.91

Hosting Fees: \$0.00

Maintenance and Support Fees: \$0.00

Transaction Fees: There is no change to the existing transaction fees. The current transaction fee of 10% per transaction remains as is.

Other Fees: \$0.00

V. Periodic Review on Portal Service

1. Department of Accounting and General Services, State Procurement Office, Hawaii Awards and Notices Data System (HANDS) Application Review (Attached)

VI. Portal Program Manager's Report; Discussion and Appropriate Action

1. Tyler Hawaii Bimonthly Report – Portal Program Updates (Attached)

VII. Good of the Order

1. Announcements
2. Next Meeting: October 2, 2025

VIII. Adjournment

This ICT meeting will allow participants to enable live closed captioning during the meeting.

AHC meeting packet can be downloaded from <https://ahc.ehawaii.gov/meetings/packets/>

Auxiliary Aid or Accommodation Due to Disability

If you require an auxiliary aid/service or other accommodation due to a disability, contact Catherine Arellano-Alcotas at (808) 587-9826 or email ahcinfo@hawaii.gov as soon as possible. Requests made as early as possible have a greater likelihood of being fulfilled. Upon request, this notice is available in alternate/accessible formats.