

Access Hawaii Committee (AHC) Meeting

April 3, 2025, 01:00 p.m.

1151 Punchbowl Street, Conference Room 410, Honolulu, Hawaii 96813

This meeting will be conducted remotely. Members of the public may participate via interactive conference technology (ICT) or in person at the physical meeting location indicated above.

Join on your computer, mobile app, or room device:

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Agenda

- I. Call to Order, Roll Call
- II. Review and Approval of February 6, 2025 Meeting Minutes
- III. Public Testimony

Individuals who are unable to provide testimony at this time will be allowed an opportunity to testify when specific agenda items are called.

Individuals may provide oral testimony at the meeting or may submit written testimony in advance of the meeting via email ahcinfo@hawaii.gov or via mail addressed to 1151 Punchbowl Street B10, Honolulu, Hawaii 96813, Subject: *AHC Testimony*. Oral testimony is limited to 3 minutes per person per agenda item via the virtual Teams conference room or in person at the physical meeting location indicated above.

- IV. Approval of Statements of Work (SOW); Discussion and Appropriate Action

1. SOWs Under Review

- a. **County of Kauai – Department of Finance - Online Property Tax Payments - SOW Amendment 5**

This SOW amendment covers the upgrade of the existing Online Real Property Tax Payments service and all functionality to the Tyler Hawaii Payment Platform. The Payment Platform is a centralized payment portal developed by Tyler Hawaii that simplifies Hawaii government payments. The upgrade will provide a new look and feel, and an admin module for the COUNTY staff to view transactions. Users can also sign-up for the auto-pay feature. The Payment Platform will also be integrated into COUNTY's iasWorld system to allow for real-time data exchange. Customers will see the current balance due at the time of payment, and payment transactions will be posted back to iasWorld in real-time.

Development Fees: \$0.00

Hosting Fees: \$0.00

Maintenance and Support Fees: \$0.00

Transaction Fees: The existing transaction fees will not be modified. For all transactions completed, there will be a transaction fee payable to TYLER as follows:

- i. A fixed cost of \$2.50 per property plus:
 - a. Credit/debit card transactions – additional 2.20% processing fee per transaction

- b. eCheck transactions – additional \$1.00 processing fee per transaction.
 - b. **County of Hawaii – Department of Liquor Control – Liquor Licensing & Permitting Application - SOW Amendment 4**
 There are no development, hosting, or maintenance and support fees for this service. The purpose of this SOW is to modify the transaction fees terms beginning in May 2025.
Development Fees: \$0.00
Hosting Fees: \$0.00
Maintenance and Support Fees: \$0.00
Transaction Fees: For all transactions completed, there will be a transaction fee payable to TYLER, comprised of the following components:
 - i. A convenience fee of 5%; plus:
 - a. Each credit/debit card or eCheck transaction will incur an additional transaction processing fee as described below:
 - i. Credit/debit card transactions - Additional transaction processing fee of 2.5% per transaction; or
 - ii. eCheck transactions – additional \$1.00 processing fee per transaction.
- For Liquor License Original and Direct Wine Shipper Permits, the Service Fee will be an add-on fee for each transaction and therefore will be paid by end users.
 For Liquor License Renewals and Gross Liquor Sales Percentage Fees, the Service Fee will be absorbed by the COUNTY.

- V. Periodic Review on Portal Service
 - 1. Office of the Lieutenant Governor Name Change Application Review (Attached)
- VI. Portal Program Manager’s Report; Discussion and Appropriate Action
 - 1. Tyler Hawaii Bimonthly Report – Portal Program Updates (Attached)
- VII. Good of the Order
 - 1. Announcements
 - 2. Next Meeting: June 5, 2025
- VIII. Adjournment

This ICT meeting will allow participants to enable live closed captioning during the meeting.

AHC meeting packet can be downloaded from <https://ahc.ehawaii.gov/meetings/packets/>

Auxiliary Aid or Accommodation Due to Disability

If you require an auxiliary aid/service or other accommodation due to a disability, contact Catherine Arellano-Alcotas at (808) 587-9826 or email ahcinfo@hawaii.gov as soon as possible. Requests made as early as possible have a greater likelihood of being fulfilled. Upon request, this notice is available in alternate/accessible formats.