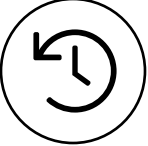




Department of Health, Disability and Communication Access Board (DOH, DCAB) Facility Access Plan Submission and Review System



Application Review

CONTENT OUTLINE

-  **Background**
-  **Challenges & Objectives**
-  **Solution**
-  **Metrics & Successes**



Background

- One of DCAB's primary responsibilities is to review and provide recommendations on all State and County plans and specifications for buildings, facilities, and sites, as required under Hawaii Law HRS §103-50. This is to ensure that they are designed and constructed to be accessible to persons with disabilities.
- The Facility Access Plan Submission and Review System (FAU) was launched in April 2019. This is a centralized plan submission and review system for
 - Architectural/Engineering Firms
 - Allows submission and management of document transmittal forms online
 - Accepts payment for review (check or credit card)
 - DCAB Staff
 - Reviews submissions, provides technical assistance and guidance



Challenges & Objectives

Challenges

- Paper-based application process
- Project Log spreadsheet is printed for tracking and assignment
- A separate Payment Log tracks payments
- Hard to maintain reference code in a separate FileMaker Pro database

Objectives

- A centralized online system that enables
 - Intake
 - Review
 - Payment
 - Maintain reference codes



Solution

- Architectural/Engineering Firms can:
 - Submit transmittal form with attachments
 - Submit payment for review (check or credit card)
 - Receive review comments/requests electronically
 - Real-time access to review status and information
 - Access final document review letter
- DCAB Staff has:
 - Real-time assignment and status information for tracking
 - System tracked deficiency and review notes
 - Working queues based on status
 - In-system communication with submitter
 - Ability to make payment request based on review
 - Ability to issue final document review



Solution

The screenshot shows the homepage of the DCAB Facility Access Plan Submission and Review System. The header includes the "hawaii.gov" logo and a "More" dropdown menu. The main navigation bar contains "Home" and "Help" links. The content area is divided into two columns. The left column contains sections for "Who can use this service?", "Getting Started." (with a list of four steps), and "Additional Questions?". The right column contains a "Log In" section with a "Sign up" link, email and password input fields, a "Show" link for the password, a "Reset password" link, and a "Log in to Hawaii.gov" button. The footer contains contact information for the Disability and Communication Access Board and copyright information.

hawaii.gov More

DCAB Facility Access Plan Submission and Review System

Disability and Communication Access Board

[Home](#) [Help](#)

Who can use this service?

This service is for engineering firms to submit and manage their document transmittal forms online to DCAB.

Getting Started.

- Log in with your eHawaii.gov account. [What's this?](#)
- Fill out online documents and submit to DCAB.
- Drop off blueprints and submit payment via check or credit card.
- Using the application, work with a Facility Access Specialist throughout the review process to get a Final Letter of Approval.

Additional Questions?

Read the FAQs on our [Help page](#). Once approved, your certification will be mailed promptly.

Log In

[Sign up](#)

Email:

Password: [\[Show\]](#)

Forgot password? [Reset password](#).

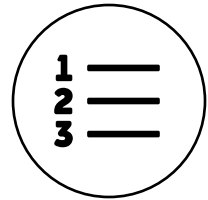
[Log in to Hawaii.gov](#)

Disability and Communication Access Board
1010 Richards Street, Room 118, Honolulu, Hawaii 96813
Phone: (808) 586-8121, Fax (808) 586-8129

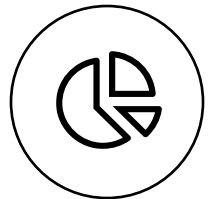
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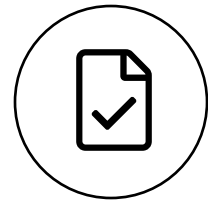
Metrics & Successes



3,712 Number of Projects



6,793 Total Submissions (New & Re-submittals)



3,516 Completed Project Reviews



\$5.75M Total DCAB Revenue

**April 2019 – October 2024*

DCAB – Facility Access Plan Submission and Review System
Application Review



Mahalo!