

Access Hawaii Committee (AHC) Meeting

December 26, 2024, 11:00 a.m.

1151 Punchbowl Street, Conference Room 410, Honolulu, Hawaii 96813

This meeting will be conducted remotely. Members of the public may participate via interactive conference technology (ICT) or in person at the physical meeting location indicated above.

Join on your computer, mobile app, or room device:

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Or call in (audio only): [+1 808-829-4853, 892775174#](tel:+18088294853)

Agenda

- I. Call to Order, Roll Call
- II. Review and Approval of October 3, 2024 Meeting Minutes
- III. Public Testimony

Individuals who are unable to provide testimony at this time will be allowed an opportunity to testify when specific agenda items are called.

Individuals may provide oral testimony at the meeting or may submit written testimony in advance of the meeting via email ahcinfo@hawaii.gov or via mail addressed to 1151 Punchbowl Street B10, Honolulu, Hawaii 96813, Subject: *AHC Testimony*. Oral testimony is limited to 3 minutes per person per agenda item via the virtual Teams conference room or in person at the physical meeting location indicated above.

- IV. Approval of Statements of Work (SOW); Discussion and Appropriate Action
 1. SOWs Under Review
 - a. **Department of Accounting and General Services - State Procurement Office (SPO) - Online Auction System – SOW Amendment 1**

This amendment is to terminate the old SPO auction site and add SPO as a new tenant on the new multi-tenant auction site launched in fall of 2024.

Development fees: \$0.00

Hosting fees: \$0.00

Maintenance and Support fees: \$0.00

Transaction fees: This amendment will not alter the current transaction fees. However, the previous 3% credit card fee will be reduced to 2.5%. For all transactions completed, there will be a service fee of:

 - i. 10% of the winning amount if the winning amount is less than or equal to \$10,000 (credit card fee included)
 - ii. \$1,000 for winning amount greater than \$10,000 + 2.5 % credit card fee
 - b. **Department of Transportation (DOT) - Airport Division - Online Auction System - SOW Amendment 3**

This amendment is to terminate the old DOT auction site and add DOT as a new tenant on the new multi-tenant auction site launched in fall of 2024.

Development fees: \$0.00

Hosting fees: \$0.00

Maintenance and Support fees: \$0.00

Transaction fees: This amendment will not alter the current transaction fees. However, the previous 3% credit card fee will be reduced to 2.5%. For all transactions completed, there will be a service fee of:
i. 10% of winning amount up to \$10,000 (credit card fee included)
ii. \$1,000 for the winning amount equal or greater than \$10,000 plus 2.5% credit card fee.

c. **Department of Transportation (DOT) - Airports - Payment Processing - SOW**

This SOW will enable DOT Airports to utilize the secure eHawaii.gov payment processor for both online payments and over-the-counter payments via credit card and eCheck.

Development fees: \$0.00

Hosting fees: \$0.00

Maintenance and support fees: \$0.00

Transaction fees: For all transactions completed, there will be transaction fees as follows:

- i. 5% convenience fee plus
 - a. 2.5% credit/debit card fee
 - b. \$1.00 eCheck transaction fee

V. Review and Approval of the Annual Report Draft on the Operation of Internet Portal; Discussion and Appropriate Action (Attached)

VI. Portal Program Manager's Report; Discussion and Appropriate Action
1. Tyler Hawaii Bimonthly Report – Portal Program Updates (Attached)

VII. Good of the Order
1. Announcements
2. Next Meeting: February 6, 2025

VIII. Adjournment

This ICT meeting will allow participants to enable live closed captioning during the meeting.

AHC meeting packet can be downloaded from <https://ahc.ehawaii.gov/meetings/packets/>

Auxiliary Aid or Accommodation Due to Disability

If you require an auxiliary aid/service or other accommodation due to a disability, contact Catherine Arellano-Alcotas at (808) 587-9826 or email ahcinfo@hawaii.gov as soon as possible. Requests made as early as possible have a greater likelihood of being fulfilled. Upon request, this notice is available in alternate/accessible formats.