



# Tyler Hawaii Project Change Request

## Project Information

<b>Agency Name:</b>	DLNR-DOFAW
<b>Service Name:</b>	Hunter Education and Records Management System
<b>Date Requested:</b>	05/15/2024
<b>Requested by (Name and Title):</b>	Shane DeMattos, Wildlife Biologist
<b>SOW Name:</b>	DLNR-HunterEd-SOW
<b>SOW ID Number:</b>	N/A
<b>Change Request Number:</b>	002

This Project Change Request (PCR) is subordinate to the Statement of Work (SOW) listed above. This PCR is subject to all terms and conditions thereof unless specifically designated as exceptions in this document.

## Desired Functionality / Scope

Currently all hunts are displayed in one table. If there are a lot of hunts then it can be hard for the hunter to know which hunts are still accepting applications. This change request is to have the system display the hunts in two tables: 1. Hunts still accepting applications and 2. Hunts that are already in progress and are no longer accepting applications.

Ln	Change Description	Estimated Hours	Cost	Target Completion Date
	On this page: <a href="https://gohunthawaii.ehawaii.gov/public/hunts">https://gohunthawaii.ehawaii.gov/public/hunts</a>	Dev: 16	\$ 140	August 5, 2024
		QA: 2	\$ 100	
	Separate the hunts into two different tables:	PM: 2	\$ 150	
1.	1. The <b>Apply for a Hunt</b> table will be for hunts that the user can apply for. This means the application end date has not passed yet.			
	2. The <b>Hunts in Progress</b> table will be for hunts that are in progress. This means the application end date has passed but the hunt end date has not passed yet.			
<b>TOTALS</b>		<b>20 hours</b>	<b>\$ 2,740.00</b>	
<b>TOTAL COST WITH GENERAL EXCISE TAX</b>			<b>\$ 2,869.11</b>	

Agency requested changes must be tracked and managed by the agency's project manager through the following Change Management Process:

1. Agency prepares requirements and obtains internal approvals for the changes(s).
2. Agency completes the Project Change Request (PCR) document and submits it to Tyler Hawaii.
3. Tyler Hawaii project team reviews PCR and determines level of effort, cost, and timeline to make the changes.
4. Agency reviews and accepts or denies the level of effort, cost, and timeline for completion.
5. If Agency chooses to resubmit PCR with revisions, the same process is followed.

## Acceptance

This document and any attachments describe the requirements and features identified as changes requested for the system. The changes to the system will be accepted as complete when these requirements and features are implemented.

Tyler Hawaii will invoice the Agency the Total Amount due, not to exceed \$5,000.00 pre-General Excise Tax (GET), upon deployment of the changes requested into the production environment. Agency has 30 days from receipt of the invoice to make payment to Tyler Hawaii.

Date: May 16, 2024



[David Smith \(May 16, 2024 20:11 HST\)](#)

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David Smith  
Administrator  
Department of Land and Natural Resources  
Division of Forestry and Wildlife

Date: May 16, 2024



[Bertrand Ramos \(May 16, 2024 15:30 HST\)](#)

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Bertrand Ramos  
General Manager  
Hawaii Information Consortium, LLC dba Tyler Hawaii

Date: May 17, 2024



[Douglas Murdock \(May 17, 2024 08:33 HST\)](#)

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Douglas Murdock  
Chief Information Officer  
Office of Enterprise Technology Services  
State of Hawaii

  
[caa](#)