

STATEMENT OF WORK AMENDMENT 1

DEPARTMENT OF LAND AND NATURAL RESOURCES
DIVISION OF STATE PARKS

Reservation and Access Management System

Version 1.00

Document Number – DLNR.FY2023.0016.A1

OVERVIEW

This Statement of Work (“SOW”) document identifies the responsibilities between the Department of Land and Natural Resources (DLNR), Division of State Parks (DSP) (“STATE”) and the Hawaii Information Consortium, LLC dba Tyler Hawaii (“TYLER”), the Internet Portal provider for the State of Hawaii. This document is subordinate to the requirements stated in RFP-08-11-SW, Internet Portal Manager and Service Provider, TYLER’s Proposal and the contract between the State of Hawaii and TYLER dated December 3, 2007 (collectively referred to as the “CONTRACT”).

The SOW is subordinate to the Service Level Agreement (“SLA”) between the STATE and TYLER signed and dated on March 14, 2008. This SOW is subject to all terms and conditions thereof unless specifically designated as exceptions in this document.

This SOW is an amendment to the original SOW executed between TYLER and STATE on October 11, 2022 for the Reservation and Access Management System.

TERM AND TERMINATION

This SOW shall begin on the date it is signed by all parties (hereinafter referred to as “Effective Date”), and shall continue in effect until the expiration/termination of the CONTRACT. Termination of this SOW shall not operate to terminate any other SOW between the parties, and such termination shall not, by itself, operate to terminate the CONTRACT.

This SOW may be terminated pursuant to the terms and conditions in the AG’s General Conditions.

PURPOSE STATEMENT

This SOW Amendment is to update the disbursement terms. The original SOW disbursement terms are as follows:

The Transaction Fee shall be deducted from the gross amount collected online before the net amount is remitted to STATE on a monthly basis via ACH.

The new disbursement terms are as follows:

TYLER will deduct the Transaction Fees from the gross amount collected online prior to disbursing the net amount to STATE. STATE may instruct TYLER to remit a portion of the net amount to STATE’s vendor. TYLER will disburse the remaining amount to STATE weekly via ACH.

MODIFICATIONS AND AMENDMENTS

This SOW may be modified, amended or extended only by mutual agreement signed by both parties.

STAKEHOLDERS

Department of Land and Natural Resources, Division of State Parks

1151 Punchbowl St. Rm. 310

Honolulu, HI 96813

Hawaii Information Consortium, LLC dba Tyler Hawaii

201 Merchant Street Suite 1805

Honolulu, HI 96813

CHAIN OF COMMAND

STATE

Dawn N.S. Chang, DLNR Chairperson

Lila Loos, DLNR Information Technology Administrator

Curt Cottrell, State Parks Administrator

Alan Carpenter, State Parks Assistant Administrator

TYLER

Bertrand Ramos, General Manager

Janet Pick, Director of Portal Operations

Zheng Fang, Director of Development

Jing Xu, Senior Partner Liaison

SIGN OFF

I, the undersigned, have the authority to make binding decisions and have the authority to sign on behalf of my respective agency/department regarding projects in collaboration with TYLER.

Date: May 3, 2023



Dawn N.S. Chang
Chairperson
Department of Land and Natural Resources

Date: May 2, 2023



Curt Cottrell (May 2, 2023 14:47 HST)

Curt Cottrell
State Parks Administrator
Department of Land and Natural Resources

Date: Apr 28, 2023

Bertrand Ramos
Bertrand Ramos (Apr 28, 2023 10:07 HST)

Bertrand Ramos
General Manager
Hawaii Information Consortium, LLC
dba Tyler Hawaii

Date: May 3, 2023

Lila Loos

Lila Loos
Information Technology Administrator
Department of Land and Natural Resources

REVIEWED AND APPROVED:

Date: May 4, 2023

ACCESS HAWAII COMMITTEE

Douglas Murdock
Douglas Murdock (May 4, 2023 17:53 EDT)

By: Douglas Murdock
Chief Information Officer
Office of Enterprise Technology Services
State of Hawaii

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