

MEMORANDUM OF
UNDERSTANDING

WITH

COUNTY OF HAWAII
DEPARTMENT OF LIQUOR CONTROL

LICENSING & PERMITTING APPLICATION

May 3, 2021

HAWAII INFORMATION CONSORTIUM

INTRODUCTION

This Memorandum of Understanding (MOU) sets forth terms and understanding between Hawaii Information Consortium, LLC DBA NIC Hawaii (NIC HI) and the Department of Liquor Control, County of Hawaii (“COUNTY”) in regards to the collection of liquor license renewal fees and NIC HI service fees through the licensing and permitting application implemented and maintained by NIC HI.

PURPOSE

Due to the COVID-19 pandemic, COUNTY is requesting to disable payment for liquor license renewals at <https://liquorpermits.ehawaii.gov/hawaii> (Licensing & Permitting Application), and for NIC HI to invoice COUNTY for all NIC HI fees associated with renewal applications submitted online. The disabling of payments will allow licensees to renew their licenses and provide financial relief by deferring payment of renewal fees to a later date. The Office of Liquor Control will be responsible for collecting renewal fees outside of the licensing and permitting application.

The above goal will be accomplished by undertaking the following activities:

1. NIC HI will disable payment processing for liquor license renewals.
 2. NIC HI will place special message on the home page.
 3. NIC HI will create a report to track online liquor license renewal submissions.
 4. NIC HI will invoice the Department of Liquor Control after June 30, 2021 for all NIC HI fees associated with online liquor license renewal submissions.
 5. COUNTY will invoice licensees for renewal fees outside of the Licensing & Permitting Application.
-

DURATION

The disablement of renewal payments will commence on May 10, 2021 and will cease on June 30, 2021. The intake of payment will resume for the 2022 liquor license renewal period.


The above policy may be altered by mutual agreement in writing between COUNTY and NIC HI.

SIGN OFF


Reviewed and accepted.

Date: May 13, 2021

Date: May 12, 2021


Gerald Takase (May 13, 2021 06:34 HST)

Gerald Takase
Director
Office of Liquor Control
County of Hawaii


Bertrand Ramos (May 12, 2021 10:49 HST)



Bertrand Ramos
General Manager
Hawaii Information Consortium, LLC
DBA NIC Hawaii

REVIEWED AND APPROVED:

Date: May 12, 2021

ACCESS HAWAII COMMITTEE


Douglas Murdock (May 12, 2021 10:58 HST)

By: Douglas Murdock 
Chief Information Officer 
Office of Enterprise Technology Services
State of Hawaii