

MEMORANDUM OF
UNDERSTANDING

WITH

DEPARTMENT OF LAND AND
NATURAL RESOURCES
BUREAU OF CONVEYANCES

HAWAII RECORDING

June 3, 2021

HAWAII INFORMATION CONSORTIUM

INTRODUCTION

This Memorandum of Understanding (MOU) sets forth terms and understanding between the Hawaii Information Consortium, LLC dba NIC Hawaii (“NIC HI”) and the Department of Land and Natural Resources, Bureau of Conveyances (“BOC”) in regards to the collection and disbursement of recording fees through the Hawaii eRecording application implemented and maintained by NIC HI.

PURPOSE

Government entities utilize the Hawaii eRecording application to electronically submit documents to the BOC to be recorded. Documents that are electronically recorded in favor of the general public have a BOC recording fee, which is collected by NIC HI via the Hawaii eRecording application. The BOC recording fees will be disbursed to the BOC daily via ACH. The frequency and method of remittance can be modified upon mutual agreement and signed agreement between NIC HI and BOC.

DURATION

The disbursement and remittance of funds will remain as long as NIC HI is collecting BOC recording fees on behalf of the BOC.

The above policy may be altered by mutual agreement in writing between BOC and NIC HI.

SIGN OFF

Reviewed and accepted.

Date:

Date:

Leslie Kobata
Registrar
DLNR, Bureau of Conveyances

Bertrand Ramos
General Manager
Hawaii Information Consortium, LLC
DBA NIC Hawaii

REVIEWED AND APPROVED:

Date:

ACCESS HAWAII COMMITTEE

By: Douglas Murdock
Chief Information Officer
Office of Enterprise Technology Services
State of Hawaii