



**Access Hawai'i Committee (AHC) Meeting
Meeting Minutes - DRAFT**

February 7, 2020
1:00 p.m.

Videoconference Centers (VCC)

Kalanimoku Bldg., 1151 Punchbowl St., Rm. B10, Honolulu, HI 96813

Hilo State Office Bldg., 75 Aupuni St., Basement, Hilo, HI 96720

Wailuku State Office Bldg., 54 S. High St., 3rd Flr., Wailuku, HI 96793

Lihue State Office Bldg., 3060 Eiwa St., Basement, Lihue, HI 96766

Members Present

Douglas Murdock, Chief Information Officer, Office of Enterprise Technology Services (ETS)

Curt Otaguro, Comptroller, Department of Accounting and General Services (DAGS)

Bonnie Kahakui, Assistant Administrator, representing the Administrator, State Procurement Office (SPO)

Jennifer Brooks, Attorney, Office of Information Practices (OIP)

Stuart Okumura, Juvenile Justice Information System (JJIS) Coordinator, Department of the Attorney General (AG)

Robert Hiltner, Sr. System Programmer, representing the Director, Department of Commerce and Consumer Affairs (DCCA)

Kevin Thornton, Director of Information Technology and Systems Department, representing the Administrative Director of the Courts

Jacob Verkerke, Chief Technology Officer, Department of Management, IT Services Division, County of Maui (via VCC)

Mandi White, IT Project Leader, representing the CIO, County of Kaua'i (via VCC)

Matthew Iaukea, IS Program Manager, representing the Director, Department of Information Technology, County of Hawai'i (via VCC)

Members Absent

Robert Su, IT Manager, Department of Taxation (TAX)

Keith Ho, Deputy Director, Department of Information Technology, City & County of Honolulu

Senator Glenn Wakai, State Senate

Representative Chris Lee, State House of Representatives

Other Attendees

Candace Park, Deputy Attorney General, AG

Michael Chambrella, AG

Todd Omura, ETS

Kaimana Bingham, ETS

Susan Bannister, ETS

Janet Pick, Director of Operations, Hawai'i Information Consortium (HIC)

I. Call to Order

Chair Murdock called the meeting to order at 1:03 p.m. at which time quorum was established.

II. Review and Approval of the December 5, 2019 Meeting Minutes

Member Thornton made a motion to approve the minutes, which was seconded by Member Brooks. A vote was taken and the motion unanimously passed.

III. Public Testimony

None.

IV. Proposed Legislation Regarding the Access Hawaii Committee, Chapter 27G, Hawaii Revised Statutes

Chair Murdock stated that ETS proposed changes to chapter 27G, Hawaii Revised Statutes (HRS), for the following purposes. This bill only relates to the State's portal and not the county websites.

- Expand the idea that there could be more than one portal provider. Currently, the HIC is the main portal provider but there are other companies that are providing services to the State for a service fee. This will make it possible to bring those applications under the umbrella of the AHC.
- Clarify that the provisions of section 26-34 shall not apply to the AHC. Section 26-34 sets term limits and requires anyone appointed by the Governor shall be approved by the Senate.
- Clarify for the Governor to appoint members representing the government agencies.

Discussion ensued whether ETS envisions having a single state portal even if there are multiple portal providers. Chair Murdock stated that their aim regarding digital services for citizens is to have user IDs and credit card management managed by one portal manager and have more than one portal providing the application. Member Otaguro noted that if small businesses with more than one individual having access to a single sign-on then more precautions would need to be in place.

Member Verkerke noted that section 27G-1 defines the internet portal as the "State's centralized electronic information system." It suggests that the State will own the infrastructure, which will place a great burden to the State. The State will be responsible to ensure that the portal is operating properly. Chair Murdock interpreted it to mean as owned or operated on behalf of the State.

Member Verkerke asked if reference to section 26-34 is necessary since section 26-34(f) explicitly excludes ex officio members of boards and commissions and all the AHC members are ex officio. Chair Murdock noted that 27G-3(b)(4) clarifies that directors of not more than three government agencies are appointed by the governor so they would no longer be ex officio. Members who are ex officio will remain as such. Chair Murdock explained that there is the question as to who decides which three agencies are represented

on the AHC. Member Brooks asked if the intent is to have the governor appoint the individuals. Chair recommended that the word “appointed” be changed to “selected.”

Member Brooks asked Member Verkerke of his concern with the term “State’s” in the definition of internet portal. Member Verkerke reiterated that the insertion of the word “state” suggests that the state’s central electronic system will be state owned and operated rather than a state-endorsed system. The portal provider currently owns the infrastructure. Chair Murdock stated that the word “state’s” can be removed and have the internet portal provider contract articulate contract ownership in more detail.

Member Thornton noted that 27G-4(3) states the review and approval of service agreements but does not refer to statements of work, which the Committee reviews and approves. He asked if the HRS should reflect that as well. Member Brooks explained that this is a “shall” list and is inclusive. The Committee are required to do anything listed but not prohibited from doing things that are not listed.

Member Verkerke mentioned that 27G-4(4) refers to the annual financial reports and asked if the word “audited” should be added here or to include it in the contract. Member Brooks explained that if it is in the statute and the Committee submits a report with an unaudited report then the Committee will have failed to do its statutory duty. However, if the contract states that the provider shall provide the Committee with an audited report in time of its annual report, then the contractor will have failed to meet the provisions of the contract. Members decided to leave that section as is.

Chair Murdock recapped changes to make on the proposed legislation.

- Page 2, line 14: remove the word “State’s”
- Page 4, line 8: replace “appointed” with “selected”
- Keep reference to Chapter 26-34, HRS, in the bill.

Member Brooks made a motion to endorse the changes discussed at this meeting, which was seconded by Member Thornton. A vote was taken and the motion unanimously passed.

V. Adjournment

Meeting adjourned at 1:33 p.m.

Recorded by: _____
Susan Bannister, ETS