

Access Hawai'i Committee (AHC) Meeting Agenda

September 6, 2018

1:00 p.m.

Video Conferencing Centers (VCC):

Kalanimoku Bldg. Room 410 1151 Punchbowl St. Honolulu, HI 96813	Hilo State Office Bldg. Basement VCC 75 Aupuni St. Hilo, HI 96720	Wailuku State Office Bldg. Third Floor VCC 54 South High St. Wailuku, HI 96793	Lihu'e State Office Bldg. Basement VCC 3060 'Eiwa St. Lihu'e, HI 96766
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King Kalakaua Bldg.
335 Merchant St.
3rd Flr. Conference Rm.
Honolulu, HI 96813

- I. Call to Order
- II. Review and Approval of the July 23, 2018 Meeting Minutes
- III. Public Testimony
Any person may submit testimony on any agenda item. Please limit in-person testimony to three minutes per item. Members of the public may join Committee members at any of the identified locations above.
- IV. Portal Program Manager's Report; Discussion and Appropriate Action
 1. Hawai'i Information Consortium Report (attached)
 2. Annual Report to the Legislature Update
- V. Approval of Statements of Work (SOW); Discussion and Appropriate Action
 1. SOWs Under Review
 - A. Department of Business, Economic Development and Tourism, Small Business Regulatory Review Board, Website

Development of website to provide news on activities of the Board, highlight success stories, capture email signups for their newsletter, and recruit new members for the board.

This project will be broken into two separate phases. Funding for the second phase will be contingent upon funds being available to proceed. The agency may elect to end the project after PHASE 1 and not proceed with PHASE 2.

Total Cost:

The total project development cost for PHASE 1 will be: \$4,994.76

The total project development cost for PHASE 2 will be: \$12,052.35

Transaction Fees: N/A

Other Fees: N/A

2. SOWs To Be Signed

A. Hawai'i County, Online Road Test Schedule System

This application allows the public to complete an online road test form, make a road test appointment with the Vehicle Registration and Licensing (VRL) Division, and pay for their road test online. The application will also allow the VRL staff to manage road test appointments, set appointment availability, create a printed copy of the road test schedule using reports and receive notifications, including cancellations. VRL staff will have the ability to make road test appointments over the counter and collect required road test fees on site.

Total Cost: Self-funded.

Transaction Fees: For all transactions completed, there will be a service fee \$1.50. Estimated 11,000 transactions per year.

Other HIC Fees: Credit/debit card transactions will incur an additional processing fee of 2.78% per transaction.

Maintenance and Support Fees: There are no maintenance or support fees because this project is self-funded.

3. SOWs Signed

A. Department of Accounting & General Services, State Procurement Office, Small Business Registration and Database

This project is to add functionality to Hawaii Awards and Notices Data System (HANDS) specifically focused at capturing data from local small businesses and historically disadvantaged businesses. Creation of a registration form and a database.

Total Cost: \$133,926.65

Transaction Fees: N/A

Other HIC Fees: N/A

B. Department of Health, Harm Reduction Services Branch, Medical Marijuana (Cannabis) Registration System for Out-of-State Patients, Amendment 3

This amends the scope statement by developing and implementing new enhancements to the Medical [Cannabis] Registration System as follows:

Phase I: Implement a new online system enhancement that will allow out-of-state patients to apply for and renew registrations with the Hawaii Medical Cannabis Registration Program, before they arrive in Hawaii.

Both in-state and out-of-state patients will be able to electronically retrieve their patient medical cannabis registration card.

Phase II: Implement system enhancements to allow in-state patients with newly approved qualifying medical conditions to be certified for the Medical Cannabis Registry Program.

Phase III: Implement system enhancements with the capacity for in-state patients to apply for either 1- or 2-year registrations in the Medical Cannabis Registry.

Phase IV: Implement system enhancements with the capacity for up to two custodial parents/guardians to register as caregivers for their minor children.

Total Cost: \$99,702.58

Transaction Fees: No change. The current transaction fee of 10% per transaction remains as is.

The STATE Program registration fee for in-state patients remains at \$35.00. The STATE program registration fee for out-of-state patients is \$45.00.

Maintenance and Support Fees: This project shall not incur maintenance & support fees for the duration of the service.

VI. Good of the Order

1. Announcements
2. Next Meeting: December 6, 2018

VII. Adjournment

Individuals who require special needs accommodation are invited to call the Office of Enterprise Technology Office at (808) 586-6000 at least three (3) working days in advance of the meeting.