

Access Hawaii Committee (AHC) Meeting Agenda

September 1, 2011

1:00 PM

Comptroller's Conference Room 410

Kalanimoku Building

1151 Punchbowl Street

Honolulu, Hawai'i 96813

Videoconference Centers (VCC):

County of Hawaii Hilo VCC Hilo State Office Bldg. 75 Aupuni Street, Basement Hilo, HI 96720	County of Maui Wailuku VCC Wailuku Judiciary Bldg. 2145 Main Street, First Floor Wailuku, HI 96793	County of Kauai Lihue VCC Lihue State Office Bldg. 3060 Eiwa Street, Basement Lihue, HI 96766	City & County of Honolulu FMB DIT Lg. Conf. Room Fasi Municipal Bldg. 650 South King Street, Fifth Floor Honolulu, HI 96813
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- I. Call to Order, Public Notice, Quorum
- II. Approval of the June 2, 2011 Meeting Minutes
- III. Hawaii Information Consortium General Manager Report and Appropriate Action:
 1. Executive Summary
 2. Marketing Activity
 3. Highlights
 4. Additional Items
 5. Analytics Report: Portal web traffic statistics
 6. Financial Report
 7. New applications: new services launched
 - a. SOW's
 1. DOT Crash Report Repository - Host the statewide accident record registry. (Hosted Service)
 2. HawaiiPD, Maui PD, Kauai PD and Honolulu PD SOW on crash and incident reports. Centralized reporting and ordering for accident reports. (Self Funded, fee between \$3 and \$5)
 3. DLIR - Green LMI Registry - T&M Online registry of Green certified employers. (Hosted Service)
 4. OIMT - data.hawaii.gov (Hosted Service)
 5. DBEDT Multiple CMS (CBED, FTZ9, Energy Office, etc) (Hosted CMS)
 8. Review of project list
 - a. New Projects - no action needed
 1. DCCA Mortgage Foreclosure Dispute Resolution (MFDR) System (T&M plus processing fee to cover costs)
 2. AG - HIJIS Front-end Development (T&M)
 3. DCCA Mobile apps
 4. AG - Charity Solicitor Registry (TBD)
 9. Review of open ticket reports (Mantis): open items within portal work queue

10. Approval of all charges to portal users and service level agreements (SLA) with government agencies
 - a. Service Level Agreements:
 1. Honolulu Police Department
 2. Office of Information Management and Technology
- IV. ICSD Public Information Access General Manager's Report
 1. Highlights
 2. Overview of Hawai'i.gov Websites
- V. Posted materials on AHC site for Access Hawai'i Committee-reference
- VI. AHC Policy on the use of social media for state partners, other partners and the portal specifically. The previous administration asked the portal not to utilize social media
- VII. Hawaii.gov Home Page Revisions and statewide consistency
- VIII. Announcements:
 1. Next meeting: December 1, 2011 at 1:00 p.m.
 2. Received .pdf copy of PCI Compliance report on 06/15/2011 from HIC "McAfee has determined that 'Hawaii Information Consortium, LLC' is COMPLIANT with the PCI scan validation requirement"
 3. Portal Manager Position Status.
- IX. Adjournment

*Individuals who require special needs accommodation are invited to call Maria Sugai at (808) 586-1920 x305 at least **4 working days** in advance of the meeting.*