

**Access Hawaii Committee (AHC) Meeting Agenda**

May 6, 2010

1:00 PM to 3:00 PM

Comptroller's Conference Room 410

Kalanimoku Building

1151 Punchbowl Street

Honolulu, Hawai'i 96813

**Videoconference Centers (VCC):**

County of Hawaii Hilo VCC Hilo State Office Bldg. 75 Aupuni Street, Basement Hilo, HI 96720	County of Maui Wailuku VCC Wailuku Judiciary Bldg. 2145 Main Street, First Floor Wailuku, HI 96793	County of Kauai Lihue VCC Lihue State Office Bldg. 3060 Eiwa Street, Basement Lihue, HI 96766	City & County of Honolulu FMB DIT Lg. Conf. Room Fasi Municipal Bldg. 650 South King Street, Fifth Floor Honolulu, HI 96813	Department of Commerce and Consumer Affairs King Kalakaua Conference Room 335 Merchant St., First Floor Honolulu, HI 96813
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- I. Call to Order – Welcome and Introductions Russ Saito, Chair
- II. Review and Approval of the March 4, 2010 Meeting Minutes
- III. Hawaii Information Consortium Russell Castagnaro,  
General Manager
  - 1. General Manager's Report
    - Executive Summary
    - Marketing Activity
    - Highlights
    - Additional Items
    - Analytics Report
    - Financial Report
  - 2. Discussion of new applications
  - 3. Review of project list
  - 4. Review of open ticket reports (Mantis)
  - 5. Approval of new Statement of Works (SOWs)
- IV. ICSD Public Information Access Section Debra Gagne
  - 1. Manager's Report
- V. Investigative Committee Reports Debra Gagne  
Clay Sato  
David Maeshiro
  - 1. Project Prioritization Report
  - 2. Content Management System (CMS) Report
  - 3. Governance of Web Sites and Web Site Service Providers Report
- VI. Update on Public-Facing Website Information Debra Gagne
- VII. AHC Annual Report (July 1, 2008-June 30, 2009) Russ Saito
- VIII. AHC Special Fund Bill Russ Saito
- IX. Announcements  
*Next meeting: Thursday, June 3, 2010 at 1:00 – 3:00 p.m.*
- X. Adjournment

*Individuals who require special needs accommodation are invited to call  
Maria Sugai at (808) 586-1920 x305 at least **4 working days** in advance of the meeting.*