

## Access Hawai'i Committee (AHC) Meeting Agenda

December 6, 2012

1:00 p.m.

Keoni Ana Building, 3<sup>rd</sup> Floor

1177 Alakea Street

Honolulu, Hawai'i 96813

### Videoconference Centers (VCC):

County of Hawai'i Hilo VCC Hilo State Office Bldg. 75 Aupuni St. Basement Hilo, HI 96720	County of Maui Wailuku VCC Wailuku Judiciary Bldg. 2145 Main St. First Floor Wailuku, HI 96793	County of Kaua'i Lihue VCC Lihue State Office Bldg. 3060 Eiwa St. Basement Lihue, HI 96766	City & County of Honolulu FMB DIT Lg. Conf. Room Fasi Municipal Bldg. 650 South King St. Fifth Floor Honolulu, HI 96813
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- I. Call to Order, Public Notice, Quorum
- II. Approval of the September 6, 2012 Meeting Minutes
- III. Hawai'i Information Consortium General Manager Report and Appropriate Action:
  1. Executive Summary
  2. Marketing Activity
  3. Highlights
  4. Additional Items
  5. Analytics Report: Portal web traffic statistics
  6. Financial Report
  7. New applications: new services launched
  8. Review of project list
  9. Review of open ticket reports (Mantis): open items within portal work queue
  10. Approval of all charges to portal users and service level agreements (SLA) with government agencies: OIMT SLA
- IV. Discussion on Public Accountability Documents, e.g. Records that Increase Accountability of Public Officials and Agencies, and the Extent They Are Currently Accessible through the State Internet Portal
- V. Status and Discussion on Hiring of a Portal Program Manager
- VI. Review and Approval of Proposed Special Fund Budget Expenditures
- VII. Announcements:
  1. Next meeting: Proposed March 7, 2013 at 1:00 p.m. (Unless Advised Otherwise)
  2. 2013 AHC Meeting Schedule: (To Be Determined)
- VIII. Adjournment

The AHC may elect to consult with counsel pursuant to Section 92-5, HRS.

*Individuals who require special needs accommodation are invited to call  
Susan Bannister at (808) 586-1920 x315 at least **4 working days** in advance of the meeting.*